

15 November 2016

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| Committee | Executive |
| Date | Wednesday, 23 November 2016 |
| Time of Meeting | 2:00 pm |
| Venue | Council Chamber |

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND



**for Sara J Freckleton
Borough Solicitor**

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| Agenda |
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1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.



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| 3. DECLARATIONS OF INTEREST | |
| <p>Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.</p> | |
| 4. MINUTES | 1 - 10 |
| <p>To approve the Minutes of the meeting held on 12 October 2016.</p> | |
| 5. ITEMS FROM MEMBERS OF THE PUBLIC | |
| <p>To receive any questions, deputations or petitions submitted under Rule of Procedure 12.</p> <p><i>(The deadline for public participation submissions for this meeting is 17 November 2016)</i></p> | |
| 6. EXECUTIVE COMMITTEE FORWARD PLAN | 11 - 14 |
| <p>To consider the Committee's Forward Plan.</p> | |
| 7. MEDIUM TERM FINANCIAL STRATEGY 2017/18-2021/22 | 15 - 40 |
| <p>To recommend the Medium Term Financial Strategy to Council for approval.</p> | |
| 8. FINANCIAL UPDATE - QUARTER TWO 2016/17 PERFORMANCE AND HALF YEAR TREASURY MANAGEMENT REPORT | 41 - 61 |
| <p>To consider the financial performance information for the second quarter of 2016/17; to approve the use of the reported surplus to fund the one-off costs of the management restructure and to use the balance available to support the Medium Term Financial Strategy reserve; and to note the half yearly treasury management report.</p> | |
| 9. REVIEW OF TREE SAFETY MANAGEMENT POLICY | 62 - 72 |
| <p>To approve the updated Tree Safety Management Policy.</p> | |
| 10. LEISURE CENTRE STRATEGIC PARTNERSHIP BOARD | 73 - 76 |
| <p>To approve the Council's representation on the Leisure Centre Strategic Partnership Board.</p> | |
| 11. SAFEGUARDING POLICY | 77 - 102 |
| <p>To approve the revised Safeguarding Policy.</p> | |
| 12. WORK EXPERIENCE AND WORK PLACEMENT POLICY | 103 - 126 |
| <p>To approve the Work Experience and Work Placement Policy to be effective from 1 December 2016.</p> | |

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| <p>13. RECRUITMENT OF ENVIRONMENTAL WARDEN</p> <p>To approve the recruitment of an Environmental Warden subject to ensuring cost neutrality over the proposed three year appointment and a satisfactory partnership agreement and to delegate responsibility to negotiate a partnership agreement with the Parish and Town Councils wishing to participate.</p> | 127 - 155 |
| <p>14. COMMUNITY GRANTS CRITERIA</p> <p>To approve a new community grants criteria for implementation from April 2017.</p> | 156 - 168 |
| <p>15. PROPOSED EXPANSION TO THE COUNCIL'S VEHICLE FLEET</p> <p>To consider a request from Ubico to expand the Council's proposed vehicle fleet outside the approved budgetary framework and the revenue implications for the Council's Medium Term Financial Plan.</p> | To Follow |
| <p>16. SEPARATE BUSINESS</p> <p>The Chairman will move the adoption of the following resolution:</p> <p>That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.</p> | |
| <p>17. SEPARATE MINUTES</p> <p>To approve the separate Minutes of the meeting of the Committee held on 12 October 2016.</p> | 169 - 170 |
| <p>18. REVIEW OF DEVELOPMENT MANAGEMENT TEAM STAFFING STRUCTURE</p> <p><i>(Exempt –Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to any individual)</i></p> <p>To make a recommendation to Council on the review of the Development Management structure.</p> | 171 - 180 |
| <p>19. COMMERCIAL INVESTMENT PROGRAMME</p> <p><i>(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i></p> <p>To consider the Commercial Investment Programme.</p> | To Follow |

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| <p>20. ACQUISITION OF LAND AT FURROWFIELD PARK, NEWTOWN, TEWKESBURY</p> <p><i>(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i></p> <p>To consider the acquisition of public open space at Furrowfield Park, Newtown, Tewkesbury.</p> | 181 - 184 |
| <p>21. ABBEY CARAVAN SITE, TEWKESBURY</p> <p><i>(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i></p> <p>To consider a five option agreement.</p> | 185 - 194 |

DATE OF NEXT MEETING
WEDNESDAY, 4 JANUARY 2017
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: R E Allen, Mrs K J Berry, R A Bird, D M M Davies, M Dean, Mrs E J MacTiernan, J R Mason, R J E Vines (Chair) and D J Waters (Vice-Chair)

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.